

## ZTAS service for Bank Holidays 2<sup>nd</sup> Quarter 2024

12 March 2024

The ZTAS office will be open on Good Friday, March 29<sup>th</sup>, until 2 pm and will be **closed** on Easter Monday, April 01<sup>st</sup>. The out-of-hours service **will be available** for any urgent matters (0207 365 5842).

The ZTAS office **will be open** during normal office hours on the May Day Bank Holidays, Monday, May 06<sup>th</sup> & 27<sup>th</sup>.

Please note that the ZTAS couriers do **not** collect or deliver on **Bank Holidays** and the ZTAS central labs will be closed.

### Routine blood sampling during this period

- In the week commencing March 25<sup>th</sup>, blood samples should be posted on either Monday or Tuesday to ensure that they arrive at the central laboratories by Thursday, March 28<sup>th</sup> at the latest as the laboratory will be closed Good Friday and Easter Monday.
- For any patients requiring URGENT sampling during this period, please use your **local laboratory** for analysis.
- The results of samples analysed by your local laboratory may be entered manually onto the ZTAS database or should be forwarded to ZTAS and will be entered onto ZTAS during the office hours as stated above.
- As from Tuesday, April 02<sup>nd</sup>, blood samples may be forwarded to the central laboratories as normal.

### Pre-existing Courier Arrangements

- Any pre-existing courier arrangements in place for the Mondays April 01<sup>st</sup>, May 06<sup>th</sup>, May 27<sup>th</sup> will be re-scheduled to be collected on days specified by individual clinics. Magna will be contacting the affected sites directly to discuss the re-arranging of collections.

### Pochi Users

- For sites using Pochi blood analysers, please note the above office closures. **When the ZTAS office is closed, there will be no back-up assistance** for your Pochi.

If you need any assistance or further information, please do not hesitate to contact the ZTAS Office on 0207 365 5842.

### Your Zaponex Treatment Access System team

